NCVER Privacy Notice

Under the The National Vocational Education and Training Regulator (Data Provision Requirements) Instrument 2020, Foundation Training Australia is required by law to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research (NCVER).

Foundation Training Australia uses your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

Your personal information (including the personal information contained on this enrolment form) may be used or disclosed by Foundation Training Australia for statistical, administrative, regulatory and research purposes.

Foundation Training Australia may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER.

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. For students who have taken up state or federally funded study, some surveys are required as a part of the terms and conditions of your funded enrolment.

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth), the National Vocational Education and

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Training Regulator Act 2011, the National VET Data Policy and NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

For more information about how the NCVER will handle your personal information please refer to https://www.ncver.edu.au/privacy.